REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

# CONTENTS

	Page
DIRECTORS AND OTHER INFORMATION	2
DIRECTORS' REPORT	3 - 24
DIRECTORS' RESPONSIBILITIES STATEMENT	25
DIRECTORS RESPONSIBILITIES STATEMENT	
INDEPENDENT AUDITOR'S REPORT	26 - 27
	•
STATEMENT OF FINANCIAL ACTIVITIES	28
BALANCE SHEET	29
STATEMENT OF CHANGES IN EQUITY	30
CASH FLOW STATEMENT	31
NOTES TO THE FINANCIAL STATEMENTS	32 - 37
SCHEDULES TO THE STATEMENT OF FINANCIAL ACTIVITIES	20 - 41
SCHEDULES TO THE STATEMENT OF FINANCIAL ACTIVITIES	38 - 41

# **DIRECTORS AND OTHER INFORMATION**

**DIRECTORS** Anita Layden - Chairperson

Kieran Curtis - Vice Chairperson Maria Kidney

Sally O'Neill
Helen Concannon
Hazel Murphy
Audry Deane
Eva Creely
Siobhan Cully
Charlie Daly

COMPANY SECRETARY Anita Layden

COMPANY NUMBER 398094

CHARITY REGISTERED NUMBER CHY 16505

**REGISTERED OFFICE** 4 The Crescent

Mill Road Midleton Co. Cork

**AUDITOR** Deloitte

Chartered Accountants and Statutory Audit Firm

No. 6 Lapps Quay

Cork

BANKERS Permanent TSB

Patrick Street

Cork

SOLICITORS Charles C. Daly

2 Westbourne Place

Cobh Co. Cork

COUNTRY OF INCORPORATION Ireland

#### **DIRECTORS' REPORT**

The Directors present herewith their report and the audited financial statements for the financial year ended 31 December 2016.

# Structure, Governance and Management

#### **Structure**

#### **Board of Directors and Executive Committee**

Brighter Communities Worldwide Company Limited By Guarantee formerly Friends of Londiani Ireland Limited (FOL) is governed by the Board of Directors. The Board is composed of 10 Non-Executive Directors plus the Chief Executive Officer. The Board meet 6 times a year and has ultimate responsibility for directing the affairs of Brighter Communities Worldwide, ensuring it is solvent, well-run and delivering the outcomes for which it has been set up. The Board is responsible for the strategic direction of Brighter Communities Worldwide, safeguards the ethos of Brighter Communities Worldwide and is responsible for the audit and finance of Brighter Communities Worldwide including money, insurance and legalities. The Directors have responsibility for, and are aware of the risks associated with the operating activities of Brighter Communities Worldwide. Adequate systems of internal control are in place which aim to ensure compliance with laws and policies, ensure efficient and effective use of resources, safeguard assets and maintain the integrity of financial information produced. Financial information is subject to detailed review at Board level.

In between Board meetings, the day-to-day management of the organisation is delegated to the Chief Executive Officer and the Staff Team. The Executive Committee consists of the Chief Executive Officer, the Chairperson, Vice Chairperson and the Company Secretary. They meet at least once a month and deal with any urgent matters; they ensure that Board decisions are implemented; they deal with any Conflict of Interest, budgeting and authorise volunteer projects.

#### **Board Committees**

The board has a number of sub-committees including Audit, Human Resources (HR) and Executive. The Audit Committee has the following roles & responsibilities:

- \* To monitor the integrity of the financial statements of the organisations, and any formal announcements relating to the organisational financial performance, reviewing significant financial reporting judgements contained in them.
- \* To review the organisation's internal financial controls and to review the Brighter Communities Worldwide internal control and risk management systems.
- \* To monitor and review the effectiveness of Brighter Communities Worldwide internal audit function.
- \* To make recommendations to the Board, for it to put to the members for their approval in general meeting, in relation to the appointment, re-appointment and removal of the external auditor and to approve the remuneration and terms of engagement of the external auditor.
- \* To review and monitor the external auditor's independence and objectivity and the effectiveness of the audit process, taking into consideration relevant Irish professional and regulatory requirements.

The HR Committee has the following roles and responsibilities:

- \* Annual Review having sought input from all Directors, of the CEO covering both performance and remuneration.
- Advise on training needs for staff.
- \* Deal with any HR issues that may arise.
- \* Ensure Brighter Communities Worldwide keeps up to date with changes in Irish Labour Law.
- \* Ensures that CEO contract is in place and complies with Irish law.

#### **DIRECTORS' REPORT**

The Executive Committee has the following roles and responsibilities:

- \* To meet monthly and whenever else necessary.
- \* To deal with any urgent matters.
- \* To ensure Board decisions are implemented.
- \* To deal with any Conflict of Interest.
- \* To authorise volunteer projects.
- To approve the necessary visits to Kenya by Brighter Communities Worldwide personnel and volunteers.
- \* To receive and consider reports from the Brighter Communities Worldwide Board in Kenya.
- \* To ensure that all projects do not exceed agreed budgets.
- \* To communicate any matters of importance to the Board in a timely fashion.

Brighter Communities Worldwide board members are responsible for specific portfolios. These include Fit for Future/ Strategic Planning 2017-2020, Governance (Organisational Strategic Planning), Governance (Compliance), Communications, Development Education, Partnering, Funding, HR, Audit and Continuous Quality Management.

#### Staff & Operations

Day to day operations are undertaken by the Chief Executive Officer, Officer Manager and a Development Analyst who was hired in October. The profiles of all staff members are available at: http://tinyurl.com/kfwhz27

From time to time 3rd party services are provided to Brighter Communities Worldwide and these are coordinated by the Chief Executive Officer. These include suppliers, auditors and solicitors.

#### Governance

#### Governing document

The Company was incorporated on 23 February 2005 and is a Company limited by guarantee not having a share capital. As of 31 December 2016, there were 10 members whose guarantee is limited to €1 each. This guarantee continues for one year after membership ceases.

#### The Board

The board has a transparent Board Renewal process in place to ensure that the board has the desired blend of skills and experience at any given time. New board members are elected by the members of Brighter Communities Worldwide at the Annual General Meeting of the Charity.

### **Appointment of Directors**

The Board of Brighter Communities Worldwide is comprised of 10 Directors and 1 Chief Executive Officer. The profiles for all board members are available at: http://tinyurl.com/mq5932c

### Directors' induction and training

New Directors and staff have an induction programme to ensure that collectively they have the necessary knowledge required for proper governance of the charity. Continuous support is provided to board members throughout their term.

#### **Governance Codes**

Brighter Communities Worldwide has implemented the Dóchas Code on NGO Corporate governance and complies with all its principles. Brighter Communities Worldwide reviews its compliance on an annual basis.

#### **DIRECTORS' REPORT**

Brighter Communities Worldwide complies with the Governance Code Type C for community, voluntary and charitable organisations in Ireland. We confirm that a review of our organisation's compliance with the principles in the Code was conducted on the 16th April 2016. This review was based on an assessment of our organisational practice against the recommended actions for each principle. The review sets out actions and completion dates for any issues that the assessment identifies as needing to be addressed.

Brighter Communities Worldwide has a Conflict of Interest policy in place and all potential conflicts of interest are dealt with by the Executive Committee.

Brighter Communities Worldwide has a Conflict of Loyalty policy in place and all potential conflicts of interest are dealt with by the Executive Committee.

Brighter Communities Worldwide has a Code of Conduct for Directors in place, and all Directors are obliged to comply with this code.

#### Charities Regulatory Authority (CRA)

Brighter Communities Worldwide is compliant with the requirements of the CRA and submitted its annual report before the deadline of 31st October 2016.

### **Board Performance**

Brighter Communities Worldwide has a self-évaluation process in place using the Dóchas Checklist for Board Self Evaluation. This self-evaluation is undertaken once a year by the board. Average attendance at board meetings during 2016 was 73%.

#### Finance and Fundraising

Brighter Communities Worldwide is committed to achieving the standards outlined in the Statement of Guiding Principles for Fundraising supplied by ICTR, the organisation representing the interests of Irish charities.

Brighter Communities Worldwide Accounts comply with the Statement of Recommended Practice (SORP) standard in general and with the Dóchas/Irish Aid guidelines on financial reporting.

Brighter Communities Worldwide publishes its Annual Accounts on line every year and these are available on our website http://www.friendsoflondiani.com/en/resources/financial\_accounts.php

### **Directors Expenses & Pensions**

All Brighter Communities Worldwide board members are voluntary and do not receive payments to attend board meetings. All expenses incurred by board members in fulfilling their duties as board members are paid according to Brighter Communities Worldwide Expense Policy.

Brighter Communities Worldwide does not pay any pension allowances for its employees but has a PRSA scheme in place should any employee wish to avail of this.

#### **Equality and Diversity**

Brighter Communities Worldwide is committed to encouraging diversity and promoting equality in both its role as an employer and as a development institution. Brighter Communities Worldwide is against all forms of unfair and illegitimate discrimination and is devoted to working towards the elimination of these practices from the society. It aims to promote a culture that respects and values each other's differences, by upholding dignity, diversity and equality. Brighter Communities Worldwide encourages individuals to develop and maximize their true potential. Our promise is to set up a range of actions to discard prejudice, discrimination and harassment within the communities we serve and within our workforce.

#### Risk Management

The Directors are aware of the risks to which Brighter Communities Worldwide is exposed, in particular, to the financial and operational risks and are satisfied that appropriate systems are in place to mitigate exposure to the risks.

#### **DIRECTORS' REPORT**

Brighter Communities Worldwide has a Risk Management matrix which is reviewed, updated and discussed at every board meeting with any necessary mitigations put in place. The Chairperson, Vice Chairperson and the Board Member holding the Continuous Quality Improvement portfolio review this matrix in advance of all board meetings.

#### **Communications Strategy**

Brighter Communities Worldwide has a communications strategy in place which is renewed annually. This sets out the key messages to be used in all communications. The key objectives for the communications strategy are to:

- \* Set out the values that underpin the work of Brighter Communities Worldwide.
- \* Provide clear, consistent messages to be used in all communication.
- \* Promote the key objectives of working with communities to deliver relevant programmes in the key areas of health, water & sanitation, education and economic empowerment.
- \* Provide clear strategy for the role of Brighter Communities Worldwide and its beneficiaries in all communications.
- \* Provide overall strategy for engaging key stakeholder's including government, businesses, volunteers, contractors and communities in Brighter Communities Worldwide work.

#### Dóchas Code of Conduct on Images and Messages

Brighter Communities Worldwide is a signatory of the Dóchas Code of Conduct on Images and Messages ("the Code") and commits to applying the Code's principles for all their communications. Brighter Communities Worldwide strives to support the Code's implementation and to promote it across all members of staff, as well as partners, contractors and the wider NGO sector.

By signing the Code, Brighter Communities Worldwide commits to a set of principles, ensuring that it will avoid stereotypical or sensational images, respect the dignity and equality of all people portrayed and promote fairness, solidarity and justice through all its communications. Brighter Communities Worldwide also agrees a number of commitments to ensure the Code's principles are implemented throughout all activities of the organisation. Brighter Communities Worldwide has adhered to the seven mandatory principles of the Code during 2016.

All feedback and comments on Brighter Communities Worldwide compliance with the Code can be sent to Code Champion Rose Hennessy: rosehennessy@friendsoflondiani.com.

#### Comhlámh Code of Good Practice (CoGP)

Brighter Communities Worldwide are signatories to the Comhlámh Code of Good Practice (CoGP) for Volunteer Sending Agencies. This is a set of standards for organisations involved in facilitating international volunteer placements in developing countries. The focus is to ensure overseas volunteering has a positive impact for the three main stakeholder's: the volunteer, the sending agency and the local project and community.

Additionally, it reflects a number of core values. These are: partnership, quality, security, encouraging appropriate volunteer attitudes, valuing volunteering, sustainability, development education, solidarity, and the importance of contributing to development.

As signatories to the CoGP, Brighter Communities Worldwide undertake an annual self-audit of our volunteer programme to check that we are adhering to the standards and to outline areas where we can strengthen and improve within the coming year.

Following assessment by Comhlámh's recognition panel Brighter Communities Worldwide were awarded Comprehensive Compliance Status in 2016 for our adherence to the Code. This means that we have attained over 85% of the indicators, including the core indicators, of the CoGP in preparing volunteers for overseas placement. Comprehensive Compliance status is the highest award for quality responsible volunteering programmes available to Irish international volunteer sending agencies.

If you feel we are not adhering to the Code please contact us info@friendsoflondiani.com or info@comhlamh.org.

#### **DIRECTORS' REPORT**

#### The Core Humanitarian Standard on Quality and Accountability (CHS)

The CHS sets out nine commitments that organisations and individuals involved in humanitarian response can use to improve the quality and effectiveness of the assistance they provide. It also facilitates greater accountability to communities and people affected by crisis: knowing what humanitarian organisations have committed to will enable them to hold those organisations to account. Brighter Communities Worldwide supports the CHS and is striving to implement the code throughout the organisation.

#### **Board initiatives during 2016**

The Board has undertaken a number of activities during the year. These activities include:

- \* Holding several meetings and discussions during the year to develop and govern the organisation.
- \* The Board has developed and enhanced several policies and strategies during 2016 including its Garda Vetting Policy; Code of Conduct for Directors Policy; Financial Management and Controls Policy and Delegation of Authority Policy.
- \* During 2016 the Board continued its governance work ensuring compliance with appropriate codes and Charities regulation.
- \* In September 2016, Maria Kidney and Sally O'Neill completed their roles as Chair and Vice-Chair of the Board respectively. Anita Layden was elected as the new Chairperson and Kieran Curtis was elected as the new Vice-Chairperson of the Board.
- \* Throughout 2016 the Board took the necessary steps to ensure that Brighter Communities Worldwide was fully compliant with the Companies Act 2014. This included a revised and updated constitution.

#### Mission

The mission of Brighter Communities Worldwide is to work with the people of Londiani and its surrounding villages to develop and complete sustainable community projects to enable and empower the people to achieve an improved quality of life based on their values and become the authors of their own development. Brighter Communities Worldwide will endeavour to achieve these goals in a spirit of co-operation and mutual respect with one another and with the people of the area. This partnership will enable members of Brighter Communities Worldwide to further develop skills and a deeper cultural understanding.

# Vision

The vision of Brighter Communities Worldwide is for the communities with whom they work with to have an improved quality of life based on Kenyan values. This development will occur through participation in community projects. The projects will be implemented through partnerships based on the local communities self-identified needs in the areas of health, education, water provisions and sanitation.

The importance of cooperation will be evident in the work of the charity and its sustainability will be apparent through the involvement of the communities and their ownership of the projects.

# **Programme Areas**

These programmes are based on helping to achieve the Sustainable Development Goals and are in line with the Government of Kenya Vision 2030; the Kenyan Ministry of Health National Health Policy Framework (2011-2030); Kenya's National HIV Strategic Plan (KNASP); Kenya Environmental Sanitation and Hygiene Policy (2016-2030); Community Health Strategy; & the Kericho County Development Plans.

\* The Health Programme which includes Water & Sanitation as well as public and clinical health and involves Brighter Communities Worldwide working closely with the Ministry of Health to ensure consistency with mainstreaming opportunities and the Ministry of Health "Norms & standards for Health Service Delivery" document.

#### **DIRECTORS' REPORT**

- \* The Economic Empowerment Programme looks at the sourcing of funding for Community Groups, capacity building in terms of accessing this funding and basic skills on Business Training as well as skills training's for income generation activities.
- \* The Education Programme includes both formal and non-formal education and includes supporting the Kenyan education system and community education.
- \* The Development Education Programme aims to deepen peoples understanding of global issues and encourage people to act to create a more just and equal world.

#### Programme Objectives 2014 - 2017

Brighter Communities Worldwide's overall strategy in the period 2014-2017 aims to enhance the community's ability to improve their basic health care in order to improve productivity and thus reduce poverty, hunger, child and maternal deaths as well as improve education performance across communities.

# Brighter Communities Worldwide Overall Strategic Direction 2014 and beyond

Brighter Communities Worldwide has a strategic plan outlining the strategic direction for the organisation from 2014 -2017. Building on the strong foundations of the first 10 years, a new Planning Framework was developed with extensive stakeholder engagement during 2012/13 to set the future direction for all the organisations in contributing to the work of Brighter Communities Worldwide. These Strategic Directions set the path for the future. They reflect the aspirations of the communities with whom Brighter Communities Worldwide works and Brighter Communities Worldwide role in supporting the realisation of these aspirations.

The Strategic Plan is focused on three main areas of work:

- \* Creating an enabling environment for communities to realise change through: creating connections; transferring knowledge and experience; focusing on innovative responses to opportunity and needs.
- \* Continuing, in a partnership based approach, to deliver relevant programs to meet the needs of communities and individuals, while building new programs that: focus on sustainable livelihoods (including agricultural diversity and productivity to increase household incomes); recognise the importance of a gender perspective as an important dimension of realising change; facilitate economic development; promote global solidarity and understanding.
- \* Transitioning to a Kenyan led organisation in partnership with an expanded and strengthened Brighter Communities Worldwide network by: building the capacity and capability of governance and programme delivery in Kenya; reshaping the role of Brighter Communities Worldwide Ireland as the key partner to Friends of Londiani Kenya; establishing and strengthening other Brighter Communities Worldwide focused entities to achieve these strategic directions; focusing on financial sustainability to meet Brighter Communities Worldwide commitment in supporting the aspirations of the community.

Brighter Communities Worldwide Kenya's current operational plan is from 2014 to 2017 'Creating Better Futures'; it is focused around 4 main themes, which are the basis of the needs based programmes. These included Better Education (increased access to strengthened formal and informal educational opportunities for communities); Improved Health care (Improved health of community members together with increased coverage and effectiveness of health systems); Clean Water (Access to clean water for communities) and Thriving Economy (Increased household income in the District.)

Creating an enabling environment for communities to realise change through: creating connections; transferring knowledge and experience; focusing on innovative responses to opportunity and needs.

### Achievements and performance

In 2016, Brighter Communities Worldwide has supported many projects under its programme areas of Health, Economic Empowerment, Education and Development Education.

#### **DIRECTORS' REPORT**

#### Health programme Londiani Sub County Hospital

- \* The ESTHER Alliance is a European initiative that involves twinning hospitals in the European Union with hospitals in developing countries. ESTHER Ireland uses the twinning model to foster effective north-south and south-south partnerships that can build capacity of the health workforce and health institutions.
- \* Brighter Communities Worldwide facilitates a link between Mayo University Hospital and Londiani Sub County Hospital in Kenya. Brighter Communities Worldwide have been accredited with ESTHER Ireland since September 2015.
- \* One of the targeted interventions supported by this partnership through the work of Brighter Communities Worldwide has been towards the provision of essential obstetric and new born care (EONC) packages as well as training in lifesaving skills for assisted delivery and new-born resuscitation. Additional joint activities included the orchestration of a peer education health care project to reduce mother-to-child HIV transmission, as well as commissioning and building an operating theatre for Londiani Sub County Hospital.
- \* Brighter Communities Worldwide was involved in the purchasing of hardware and setting up of a communication system in Londiani Sub-County Hospital to facilitate online conferencing facilities between the two hospitals during 2016. The aim of this project is to facilitate and improve stronger communications between both parties and was supported by the ESTHER Alliance.
- \* The first Continuing Medical Education workshop with the communication system took place in July between Mayo University and Londiani Sub-County Hospital. The topic for the CME was tuberculosis and the training was attended by teams from both hospitals.
- \* A link between Brighter Communities Worldwide and NUI Galway medical students was established as a result of the link between Mayo University Hospital and Londiani Sub-County Hospital. This really strengthens the existing link and provides an amazing opportunity for learning and capacity building for all involved including communities across this region. Four students spent five weeks in Kenya in July/ August as part of an overseas placement through a Volunteer Services Abroad society in the university and completed a module called "Medicine in a Resource Poor Setting" which prepares them for a placement overseas. Brighter Communities Worldwide provided them with a placement that gave a broad and varied view of working within the health system in a resource poor setting.

#### Maternal Health

- \* Brighter Communities Worldwide Maternal Health Programme focuses on three levels Community (through Life skills), Community Health Workers (CHWs) and Health Practitioners. The Essential Obstetric and Neonatal Care (EONC) course is run by Brighter Communities Worldwide in partnership with the Ministry of Health and uses a syllabus from the Royal College of Obstetricians and Gynaecologists in London.
- \* In total 2 EONC courses were run during the year training 33 Health Professionals. The aim is to improve the obstetric care skills and knowledge amongst Health Professionals across the region.
- \* This improvement in skills contributes to the improvement in indicators including perinatal mortality rate (PMR) and Caesarean Section Rate (CSR).
- \* During the year there was a 2% growth in the number of births taking place in facilities in the region (facility birth rate is now 20.43%). This continues the upward trend in the region that we began to see last year.
- \* 61% of all facility births in the region take place in Londiani Sub County Hospital (LSCH). The remaining 39% of births are distributed in various health facilities throughout the region.
- \* In July 2016, the official opening of the Maternal Health Shelter took place. The purpose of the shelter is to provide a place where expectant women who live remotely can stay before giving birth in LSCH. Women can travel to the shelter a few days/week before birth so that they are in "the right place at the right time". The shelter is free of charge to the expectant woman, who is supported by a member of their community. The women bring their own local food to the shelter where cooking facilities are provided. They will have access to clinical services should and when the need arises.

#### **DIRECTORS' REPORT**

- \* The Perinatal Mortality Rate (PMR) was reduced by 46% in Londiani Sub County Hospital.
- \* As part of the Community Health Strategy roll out, maternal health training's were included in all Community Unit (CU) training's for CHWs. During the year 8 Maternal Health Courses were completed with a total of 285 participants trained.

#### **Community Health**

- \* The Community Health Strategy is a community led holistic approach to health care. It is an initiative of the Ministry of Health (MOH) in Kenya, and correlates with the Brighter Communities Worldwide Healthy Village model. It involves taking health to the community level through the formation of Community Units (CU). Each CU contains approximately 1,000 households, and is managed by a Community Health Committee (CHC), and volunteer Community Health Workers (CHW) who link with Community Health Extension Workers (CHEW) in health facilities.
- \* During this year 4 new CU's were rolled out across the Region. This involved the training of CHC, CHWs and CHEWS; the collection of baseline data and the prioritisation of needs in each CU at Dialogue Days. This brings the total number of trained community units in the region to 32. The CU structure brings health closer to community members. Health issues are identified at source and so actions can be taken immediately for example if an outbreak occurs in a community. Community Members have increased knowledge and awareness of health issues; the CHWs are community members and therefore are known and trusted by the communities.
- \* 6 Action Days took place with 145 people participating. The following activities took place:
  - \* Treatment of jiggers was carried out in two community units and the activities carried out included health education on hygiene, the fumigation of 50 households and treatment of 100 people infested with jiggers,
  - \* Sensitization on the importance of handwashing and installation of hand washing facilities done in 2 community units,
  - \* Construction of 2 Ventilated Pit Latrines in 2 community units for a widow and a disabled person.
- \* The Remote Emergency Care is a 2 day First Aid Course for remote settings. It focuses on basic first aid administration, transferring patients using locally available materials. During 2016, two courses were run for 55 CHWs and 1 course took place to train people to run the course so there are now 17 new trainers in the region.
- \* Field Days continue to be an effective method of reaching large numbers of people. Stations including de-worming, Vitamin A, Maternal and Child Health, Hygiene/Water/Sanitation, Alternative Rites of Passage (an alternative rite to Female Genital Cutting), HIV/AIDS including voluntary counselling and testing (VCT) and Malaria Prevention were available at all events as well as any necessary stations if there was an outbreak at the time for example polio, measles or cholera.
- \* 15 Field Days were held in 2016 across the region with 6,122 people attending; 2,810 Vitamin A supplements were given out and 298 people were counselled and tested for HIV. Field Days enable people to access key health information in preventable diseases, water treatment, deworming, HIV/AIDS, Malaria, and MCH services.
- \* Outreach Clinics bring services to remote areas and enable communities to access these services. The services include immunisation, Vitamin A distribution, mother and child health (MCH) clinics, Reproductive Health Clinics, Malaria Treatment and prevention. If required, patients are referred to the nearest health facility. The results show that Outreach Clinics have contributed positively to maternal health indicators around ANC, and immunisation. During the year, 113 Outreach Clinics were supported by Brighter Communities Worldwide. These are held monthly in 10 remote areas across the region. Data shows that 7,144 people attended; among them were 3,317 under-fives of which 393 were fully immunized and 1,149 Vitamin A supplements were given.

#### **DIRECTORS' REPORT**

- \* Brighter Communities Worldwide smokeless stove technology is an innovation which enables communities in this region to better manage the effects of climate change and reduce deforestation. Throughout the year 207 smokeless stoves were installed across the region. 23 new Stove Installers were trained across the region. 5 institutional smokeless stoves were built in schools.
- \* The health of community members is showing some improvement due to the installation of smokeless stoves with the level of respiratory illness reported across the region reducing by 11 % in 2016.
- \* The smokeless stove programme also has an impact on economic empowerment both directly and indirectly. Directly local businesses (brick makers, chimney makers) are increasing their output, and installers receive a fee for installing each stove. The installers are the CHWs who are volunteers and so installing smokeless stoves creates an income opportunity for them. Indirectly, due to reducing the amount of firewood needed by two thirds, households are better off as they pay less on firewood. Women are the key beneficiaries as they spend less time going to the forest and many use this additional time to engage in economic activity.
- \* In 2016, Brighter Communities Worldwide supported and participated in the following National Health Events:
  - \* Measles Campaign
  - \* Polio Campaign
  - \* World Toilet Day
  - \* International Day for Elimination of Violence against Women.
  - \* 16 days of Activism against Gender Violence
  - \* Brighter Communities Worldwide hosted Kenya's National Menstrual Hygiene Day in May
  - \* World Contraceptive Day
  - \* World AIDS Day
  - \* Global Hand Washing Day
- \* Brighter Communities Worldwide used its social media channels (Facebook, Twitter and Google+) to support all these Health Information Days.

#### **Water Tanks**

\* In 2016, two 32,000 litre ferrous-cement rain water harvesting tanks were installed in schools.

#### Nduro water project

\* Phase 5 to bring water from the Source storage tank to Ngorimori Centre was completed during 2016, and officially opened in November. Approximately 8,000 people will benefit from this phase.

#### Bringing Health to Communities in Uganda - Pilot Project

- \* In January, representatives from Brighter Communities Worldwide travelled to Adraa Agricultural College in Offaka Sub County, Northern Uganda to learn about their development programme and discuss a potential partnership and pilot project. During this visit, a partnership was agreed between Brighter Communities Worldwide and Offaka Development Programme (based in Adraa Agricultural College).
- \* In February, members of the Offaka Development Programme travelled to Londiani to learn about the programmes implemented by Brighter Communities Worldwide.
- \* The result of the exploratory visit and ongoing discussions was an agreement to develop a pilot project in 4 villages in Offaka Sub County. The project is called "Bringing Health to Communities".

#### **DIRECTORS' REPORT**

- \* In August, a team from Brighter Communities Worldwide travelled to Adraa Agricultural College to deliver workshops to representatives from the 4 pilot villages, local government representatives and members of the Offaka Development Programme Staff Team. The workshops included an introduction to several Brighter Communities Worldwide programmes including Healthy Villages; Life Skills Peer Education; Healthy Schools; Girls for Girls and information around the Global Goals for Sustainable Development.
- \* In November, a workshop was held on Healthy Villages, and a number of committees were set up including a Steering Community and two Centre Committees.
- \* This project will continue into 2017.

# Economic Empowerment Programme Business Courses

- \* During the last 12 months, 4 business courses were facilitated by Brighter Communities Worldwide with 90 communities represented.
- \* These courses give basic business knowledge to community members from income and expenditure to business plans.
- \* Brighter Communities Worldwide through its partnerships with financial institutions in the region creates important connections for community members. These financial institutions are an integral part of the course, and their representatives present their services and opportunities for community members. The business course breaks down these barriers for community members and enables them to access finance.
- \* Brighter Communities Worldwide continues to support community members after the course through supporting the development of their business plan, informing them of potential opportunities, etc.

#### Sustainable Tourism

- \* The goal of this project is to develop a community-based sustainable tourism project that provides employment and financial benefit to the local communities; that in turn raises the standard of living; encourages gender and social equality; and biodiversity conservation. A sustainable trekking route and a community campsite are currently in development.
- \* Work on the campsite continued throughout 2016 and improvements are continuing to be made. The campsite is fully functioning with a number of sleep huts, a toilet block, dining hall and kitchen in operation.
- \* Several groups of trekkers stayed at the campsite during 2016 and enjoyed the local hospitality and enjoyed the excellent trekking routes in the area.
- \* The Irish Foundation for Cooperative Development continued to support this project.

# **Education Programme Life Skills Programme**

- \* Life Skills courses were rolled out in 12 locations across the region. The Life skills programme focuses on HIV/AIDS awareness, treatment and prevention; relationships; maternal health; and other issues requested by communities including drug awareness and mental health.
- \* In total 392 people attended. This programme is often Brighter Communities Worldwide's first intervention in a community and as well as increasing knowledge and awareness it leads to the formation of community groups, and greater trust between community members. Many of these groups work together to bring change to their communities.

#### **DIRECTORS' REPORT**

#### Female Genital Mutilation/Cutting (FGC/M) Abandonment Programme

- \* The overall aim of the Female Genital Mutilation/Cutting (FGM/C) Abandonment programme is to transform the social convention of cutting girls and encourage the mass abandonment of the practice, which is infringing on Girls' Human Rights and replacing it with a safer culturally-appropriate alternative. There are five parts to this programme including a community based education programme; Provision of reproductive information and educative materials; Alternative Rites of Passage (ARP) Programme; Working with Health Workers and Positive Public Affirmation.
- \* During 2016 Power Brokers in communities continued to support this programme through attending ARP courses, graduation events, sensitisation & mobilisation events. 2,142 girls graduated from the ARP programme in this year, bringing to 9,732 the number of girls who have graduated from the programme since its inception in 2009.
- \* Throughout the year events were organised for the Programme Facilitators including an Annual Learning Seminar, Feedback Sessions, and Planning Sessions. These Facilitators are voluntary and engage with the programme throughout the year. Brighter Communities Worldwide works with these facilitators, Community Leaders, and CHWs to identify "hot-spot" areas throughout the region. These are areas where girls are at risk of FGM/C and once identified mobilisation and sensitisation events were held there. These events inform communities about the negative impacts of FGM/C and encourage them to use ARP as a culturally sensitive option instead.

#### Healthy Schools Programme (HSP)

- \* The Healthy Schools Programme is a joint partnership between Brighter Communities Worldwide, School Management, staff and students, the local Ministry of Education and the local Ministry of Health. It utilises the concept underlying the World Health Organisation's initiative of the Healthy Environments for Children Alliance (HECA). The aim is to reduce environmental risks to children's health that arise from the settings where they live, learn and play by providing knowledge, increasing will, mobilizing resources, and catalysing urgent action.
- \* This is achieved through a programme that provides training for teachers and increases students' awareness of environmental health issues through classroom studies. A student HECA club is formed in each school, which aims to transfer knowledge into positive environmental action in the school and also in the wider community.
- \* During the last 12 months, 30 schools were added to the Healthy Schools Programme bringing the total number of schools involved to 198.
- 9,329 students gained access to this programme in 2016; made up of 4,427 girls and 4,902 boys.
- \* In September, 120 teachers from the 30 new schools attended a one day workshop. The main objective of the workshops was to develop a team of skilled trainers who would be able to support the school in implementing the programme by creating a healthy and safe learning environment for children, and by stimulating outreach to the wider community.
- \* Following this training, HECA Committees were elected in each of the 30 schools, and HECA Clubs started. The HECA Committee includes students, parents and teachers. The HECA Club includes students, and teachers. These HECA Clubs will work together to create healthy environments in their schools, improve the health of all students and their surrounding communities.
- \* Based on a seven step cyclical programme, schools work towards one of three levels of Bronze, Silver and Gold. Upon attainment of the criteria of that level, schools are awarded a HECA flag to be flown with pride and as a symbol showing that particular school is a healthy place.
- \* During 2016 assessments were carried out in all the HECA schools. Each school was evaluated according to HECA criteria for each award level. In total 26 HECA Flags were awarded to schools in the programme 20 Bronze, 5 Silver and 1 Gold.

#### **DIRECTORS' REPORT**

\* Improvement of school hygiene, sanitation and water infrastructure is a key component of the HECA and Girls for Girls programme. During this year, 4 latrines/washroom structures were constructed in 4 schools; 2 water tanks (30,000 litres) were constructed in schools, and 5 smokeless stoves were installed in 2 schools. All these infrastructure projects were implemented using cost sharing of up to 50% with the schools.

#### Girls for Girls Programme (G4G)

- \* 11 new schools were added to the Girls for Girls programme in 2016. This brings the total schools to 41, with 2,011 girls benefiting from the programme. These schools are already in the HECA programme.
- \* G4G asserts that no girl should ever miss a day of school because of lack of access to affordable, hygienic sanitary products. G4G integrates education, health and economic empowerment initiatives to enable girls to stay in school.
- \* It includes a modularised education programme delivered by trained facilitators; Peer learning and mentoring; Access to sanitary products (low cost, various options, available each month); Income generation that includes: training; seed funding; mentoring and support and the provision of infrastructure ("girl friendly" latrines & washrooms).
- \* In March teachers from the 11 new schools joining the Girls for Girls Programme attended a two day workshop on menstrual health and hygiene in Londiani. The workshop was attended by 22 teachers, 9 head teachers and 2 deputy head teachers from the 10 schools. Representatives from the Ministry of Education also attended. The main objective of the workshops was to develop a team of skilled trainers who will be able to support girls in the programme as they learn about menstrual health hygiene.
- \* In May a Workshop for teachers from each of the Girls for Girls schools was held to discuss the sustainability of the Girls for Girls programme. Topics for the workshop were based on the Income Generation Facilitator Manual. A number of in-depth discussions took place during the workshop on the sustainability of the programme, and lessons from other schools implementing the programme over the last number of years were shared.
- \* The workshop launched a new savings scheme for girls as another way of sustaining the programme. This will give the opportunity to schools to contribute to the sustainability of the programme, and provide an alternative to setting up an income generation project. Each girl will have her own savings record book, and a school treasurer will keep the master record. The concept is based on village savings schemes and was received very positively by all schools. This will be monitored throughout 2017.
- \* On the 28th May, Brighter Communities Worldwide were given the honour of hosting the National Day of celebration of Menstrual Hygiene in Kenya due to the work we do in this field. The event was attended by Menstrual Hygiene Management (MHM) partners from across the county, representatives of the Ministry of Health at a National and County level, and over 2,000 people from across 42 schools and 22 community units. It gave Brighter Communities Worldwide the opportunity to showcase Girls for Girls on a national level, and it gave the students and teachers the opportunity to discuss menstrual health issues and challenges through experiential learning and games.

### Community Menstrual Hygiene Management (MHM)

\* 2016 saw the launch of the pilot Community MHM programme - A pilot village was selected and sensitization took place between June and July. During this period 13 churches were visited, information disseminated and MHM challenges discussed.

#### **DIRECTORS' REPORT**

- \* In July two community MHM workshops took place in Londiani with a total of 67 participants attending. The objectives of the workshop included: Creating awareness on issues regarding MHM among girls and women in the community; To understand the myths and taboos surrounding MHM in the community; To eradicate the stigmatization of girls and women due to Menstrual related cases; To empower all genders with information regarding MHM for the well-being of all; To partner with all stakeholders involved to tackle challenges associated with menstruation.
- \* Very positive feedback was given by all those completing the workshop and this programme will be developed further in 2017.

#### **Education Bursary Programme**

\* Brighter Communities Worldwide continued to support 64 students on its bursary programme in 2016.

#### Partnership & Capacity Development

- \* Brighter Communities Worldwide held several partner meetings in 2016, the purpose of these is to keep updated with all partner activities and enable partners to feedback on the various programmes they are involved with.
- \* In March Brighter Communities Worldwide held a Partnership Seminar where it met with representatives of the villages in which it works. It gave an opportunity to evaluate the work done during 2015, and plan the work for 2016. Communities complete an assessment beforehand, and this feeds into the planning sessions. Seminars such as this provide a great way for Brighter Communities Worldwide to assess its impact and work with communities to address any challenges they have.

#### **Development Education Programme**

- \* We consider development education to be about challenging mind-sets, opening people's eyes to the realities of inequality, raising awareness of issues facing people living in the developing world, creating a space to encourage critical thinking that may inspire action.
- \* We follow a development education approach through our overseas volunteer placement training programme; our interaction with schools & community groups; our schools network linking Irish & Kenyan schools; use of our social media to promote global development issues; raising awareness around the Global Goals for Sustainable Development as much of our programmes in Kenya are aiming to achieve these goals.
- \* In 2016 we engaged in a development education project with the corporate sector when we ran a 1 day workshop for VMWare in Cork. The aim of the workshop was to explore how economic empowerment comes about through our programmes in Kenya and for the employees to share their skills and knowledge to help develop our business training course in Kenya.
- \* In February Brighter Communities Worldwide hosted a Travel with Purpose event in Kenya this event was organised in conjunction with Out of the Box and visitors were taken on field trips to learn about our community development programmes.
- \* During 2016 we used our social media channels and blogs on our website to support the following global days & activism campaigns including the Global Goals for Sustainable Development; Ending FGM/C; International Women's Day; World Health Day; World Menstrual Hygiene Day; International Friendship; Day of the Girl; World Toilet Day; International Day for Elimination of Violence against Women; World Contraceptive Day; World AIDS Day and Global Hand Washing Day.

# Schools Network Programme

\* The Brighter Communities Worldwide Schools Network is made up of schools in Ireland linked with schools in Kenya. The network is part funded by the Irish Aid WorldWise Global Schools who provide a range of supports for development education initiatives at secondary school level.

#### **DIRECTORS' REPORT**

- \* In 2016, the project the schools were involved in was about exploring the Global Goals for Sustainable Development and how their actions can help in achieving these goals. During the year the schools had visits from Brighter Communities Worldwide staff to do classroom workshops and talks about the Global Goals topic.
- \* A student workshop was held where the schools came together and part of the day included a live skype to Kenya where students in the partner schools were also having their student workshop.
- \* In April, four Kenyan teachers came to Ireland to visit their partner schools and a reciprocal visit of teachers from Ireland to Kenya was planned for 2017.
- \* During the Kenyan teachers stay in Ireland they attended the WorldWise Global Schools annual conference which looked at what kind of world we want to be living in at the year 2030.

#### **Volunteer Programme**

During 2016 the following volunteers took part in our overseas volunteer programme -

- \* A student from the UCC International Development and Food Policy degree course divided his work placement between Ireland and Kenya. His placement included schools engagement with our Schools Network in Ireland & Kenya, office administration, policy work and fundraising in Ireland. He was involved in programmes in Kenya and played a big part in the organisation and execution of the celebrations for the Global Day for Menstrual Hygiene in Londiani.
- \* An Irish volunteer with expertise in maternal health spent 2 weeks in Kenya adding extra capacity to our Essential Obstetrics and Neo Natal Care programme training health workers.
- \* In July, a team of six volunteers from different locations in Ireland took part in a three week Harambee project. They supported the Life Skills courses; the smokeless stove installations; the business training courses, Community Menstrual Hygiene Management workshops and the sustainable tourism trekking route.
- \* In July/August a team of four medical students from NUI Galway spent five weeks in Kenya as part of a 4th year module called "Medicine in a Resource Poor Setting". The experience they gained involved both community and clinical health work. They carried out follow up training with health workers in the region who had completed an EONC course earlier in the year. They supported Field Days; Outreach Clinics; Smokeless Stove Building and the sustainable tourism trekking route. They also spent time working in Londiani Sub County Hospital, Kericho County Hospital and a community pharmacy.
- \* In November, a team of six volunteers travelled to Kenya. They were involved in facilitating business training courses as well as following up with those participants who did the course 12 months ago. They facilitated courses in Rescue & Emergency Care (REC) to volunteers from the community who are health workers in their villages and also helped to install smokeless stoves. They walked the trekking route and camped on the community campsite and shared their skills & knowledge with those working in local clinics especially in the area of maternal health.
- \* The Irish office had several volunteers throughout the year who helped with administration, fundraising, volunteer training and the schools network. Staff from VMWare helped with the preparation for Christmas craft sales as part of their citizen philanthropy programme.

# **Brighter Communities Worldwide Ambassador Programme**

\* Brighter Communities Worldwide Ambassador programme is about continuous engagement of regular volunteers who support Brighter Communities Worldwide. These volunteers & supporters share their experiences and help to inspire other people to volunteer in Kenya, fundraise and raise awareness of our work.

#### **DIRECTORS' REPORT**

- \* During 2016 ambassadors helped with fundraising events such as the Golf Classic, Mountain Challenge, Kenya Ball and Christmas craft fairs; a development education workshop with the corporate sector in February; the schools network student workshop; the Irish Aid volunteer fair in September; the Comhlámh Volunteering & Development Education working group and generally sharing & re-posting our social media posts.
- \* In late 2016 Ambassadors were briefed specifically on our rebranding plans and involved in a consultation process to choose a new name.

#### **Fundraising Activities**

- \* During the year Brighter Communities Worldwide organised many events to ensure that in addition to the grants Brighter Communities Worldwide received, it had enough funds to support the operations of the charity in Ireland as well as the projects it supports through the NGO Friends of Londiani, Kenya. 2016 Fundraising Events included:
- Mountain Challenge 3 groups of participants took to the hills in Connaught, Munster & Leinster
  in August 2016. They climbed for Kenya tackling Croagh Patrick, Carrantuohill, and Lugnaquilla
  and raised funds in the process with participant fees & sponsorship.
- \* Coffee mornings Supporters & volunteers invited friends, family and communities around for coffee at various locations throughout the year.
- \* Christmas Crafts Brighter Communities Worldwide have established contacts with local producers of Kenyan Crafts over the past number of years and these beautifully made items were very popular in 2016. With the help of volunteers, they sold at craft fairs and stalls and through places of work as well as through our website and from our office.
- \* Christmas wreaths A door wreath or a tribute for a grave are a popular item at Christmas and a regular fundraiser for Brighter Communities Worldwide at Christmas time.
- \* Girls for Girls This programme was supported through several fundralsing events during the year organised by the Soroptimist International groups in Cork and Bangor and the Ulster Girl Guides.
- \* Harambee Volunteer Project There were two projects in 2016 one in July and one in November with 16 volunteers in total. Each volunteer committed to a fundraising target to support our community development programmes in Kenya. They organised various events such as coffee mornings; table quizzes; lip sync battle; spin-a-thons.
- \* Starfish Jewellery These handcrafted sterling silver pieces continued to sell via our website and office. They are available as bracelets or pendants and inspired by the Starfish Story which celebrates the idea that we can all make a difference with our actions.
- \* Wedding Favours These are name place cards based on the theme of the big six safari animals in Kenya - elephant, lion, giraffe, buffalo, rhinoceros and leopard. They are available through Brighter Communities Worldwide's office and an opportunity for couples to make a donation on behalf of their guests to support the programmes in Kenya.
- \* Coin collections Brighter Communities Worldwide have coin boxes in various locations such as shops and post offices and also did our annual bucket collection at Douglas court shopping centre in December where the public generously supported the work that we do.
- Key Ring sales Beaded keyrings made in Kenya sold at various locations and with the help of volunteers.
- Schools Brighter Communities Worldwide received support from local schools and schools around the country who undertook cake sales and marathons to support the children in the Healthy Schools programme in Kenya.
- \* Corporates Brighter Communities Worldwide's connections within the corporate sector were supportive in donations made during 2016.
- \* Golf Classic We held a Golf Classic in June at Roscrea Golf Club organised by one of our Ambassadors where teams of 4 took part and local business added sponsorship for the event.

#### **DIRECTORS' REPORT**

- \* Kenya Ball 2016 We held a fundraising ball in October for supporters, volunteers, donors and friends to support the work in Kenya and where we also did a pre-launch of the new branding.
- \* Tomas grows a Wig One of our youngest fundraising supporters spent 2 years growing his hair to donate to a foundation who create wigs for children and raised sponsorship in the process to support our access to clean water programme.

#### **Grant Funding**

- \* Irish Aid is the Government of Ireland's programme of assistance to developing countries. Brighter Communities Worldwide received funding from the Department of Foreign Affairs through Irish Aid in 2016. We gratefully acknowledge their support.
- \* Brighter Communities Worldwide School Network was funded by Irish Aid through the WorldWise Global Schools programme.
- \* Brighter Communities Worldwide would like to thank the Irish Foundation for Co-operative Development for their support of its sustainable tourism project in 2016.
- Brighter Communities Worldwide would like to thank Friends of Kipkelion, a UK based charity, for its continued partnership, and funding of our programmes throughout 2016.

#### **Lessons Learnt**

Throughout the year Brighter Communities Worldwide has learnt many lessons which are outlined below.

#### Connecting people and communities

\* Brighter Communities Worldwide has enabled many connections between communities throughout 2016, and through these connections there is learning and development - for example CHWs from different CUs meeting together, sharing their learnings, challenges etc. These connections strengthen programme delivery across the region and will continue to do so in the future.

# Communications

- \* Communication is essential to the successful implementation of all programmes, and to generate awareness and support for Brighter Communities Worldwide itself. It is a continuous learning curve to engage with all those involved in our work.
- \* The Ambassador Programme in Ireland has assisted with this throughout this year, and will continue in the future, in particular with our Development Education role in Ireland, and during the next 12 months Brighter Communities Worldwide hopes to strengthen its Ambassador Programme in Kenya.
- \* Brighter Communities Worldwide has also increased its social media presence 2016 and this will continue in the future.
- \* Brighter Communities Worldwide communicates on all levels with partners, staff, supporters, volunteers and stakeholders.

#### **Knowledge Sharing**

- \* Brighter Communities Worldwide are a member of the Comhlámh Peer Support Group and through the group have shared many of its programme lessons in 2016 and have gained learnings from other groups, this will continue in the future.
- \* Brighter Communities Worldwide has also shared its programme learnings through County Meetings, links with Universities (UCC, and NUI Galway) and working groups attached to the Ministry of Health in Kenya.
- \* The link Brighter Communities Worldwide facilitates between Londiani and Mayo hospitals is very reciprocal in terms of knowledge sharing.
- \* Knowledge sharing and learning is two way. Through sharing and exchanging experiences, learning and development of Brighter Communities Worldwide personnel also takes place.

#### **DIRECTORS' REPORT**

#### **Data Integrity**

- \* The importance of data integrity cannot be over-emphasised. It's a multifaceted issue that needs a multifaceted solution. It needs to be tackled at a data recording level (in health facilities), a data entry level (at Sub County level), and at a management level (at County level) where decisions are made on data results. When data is poor it leads to poor priority setting, and resource allocation. It can lead to partners and the Ministry of Health focusing on areas that are not in most need.
- \* Brighter Communities Worldwide has been involved in improving data collection in the region during 2016 and will continue to focus on data integrity at all levels of the system going forward.
- \* Brighter Communities Worldwide was an integral part of the Technical Working Group who finalised the Kericho County Health Monitoring and evaluation plan 2016-17/2022-23 in 2016. This will contribute to a strengthened monitoring system in the coming years.

#### **Partnerships**

- \* Brighter Communities Worldwide believes that partnership is the key to sustainable development. Since its inception, Brighter Communities Worldwide has worked in partnership with communities, Government Ministries, other organisations, donors and businesses. We achieve greater impact through partnerships built on mutual interest, trust and accountability.
- \* Brighter Communities Worldwide actively engages with partners to implement its programmes in Kenya and through ongoing partner engagement and partnership seminars in 2016 and beyond Brighter Communities Worldwide ensures its programmes are all inclusive and sustainable.
- \* Active involvement of all partners in programme planning and implementation is key to the success of any programme. This active involvement also strengthens ownership of all programmes. Feedback from partners emphasised the fact that Brighter Communities Worldwide is inclusive of all communities in the area, including those in hard to reach areas. This is something Brighter Communities Worldwide will continue to do.

# Flexibility/Adaptability

- \* The environment in which Brighter Communities Worldwide operates is constantly changing. Brighter Communities Worldwide is flexible and adaptable to respond to challenges as they arise. This will continue in the future.
- Brighter Communities Worldwide ability to be flexible and adapt to changing environments has been well demonstrated throughout 2016 - both at an organisational level, and a programme level

# **Global Goals for Sustainable Development**

- \* Brighter Communities Worldwide continues to contribute to the Global Agenda through supporting the achievement of the Global Goals for Sustainable Development across all its programmes. Throughout 2016, a lot was learnt within the organisation on the Global Agenda, and how we can contribute to its achievement.
- During 2016 we have promoted and raised awareness of the Global Goals for Sustainable Development through many avenues. We will continue to do this and to work on playing our part to achieve them through aligning our programmes to fit the needs and the communities with whom we work and the global community.

#### **DIRECTORS' REPORT**

### **Devolution - County Government Structure**

- \* Brighter Communities Worldwide continued to strengthen its learning on how to navigate the County structure during 2016. The County Management is in its first 5 year term, and therefore many systems and structures are not yet in place. It takes ongoing communication between Brighter Communities Worldwide and the County team to enable both parties to strengthen their partnership, and together work towards shared goals.
- \* There continues to be much learning in this process for example the structure of the County Assembly, where decisions are made, how to leverage our position as an NGO in this County for the next 10 years, etc. These learnings have impacted the way Brighter Communities Worldwide is working with the Government in a positive way throughout 2016.

#### **Ongoing Course Development**

\* Brighter Communities Worldwide used pre and post-tests to assess the learning on some of its courses this year. The feedback was hugely positive and will assist Brighter Communities Worldwide with course development and course relevancy going forward. Brighter Communities Worldwide will take this approach for all courses across all programmes.

#### **Ongoing Course Development**

\* Brighter Communities Worldwide used pre and post-tests to assess the learning on many of its courses in 2016. The feedback assists Brighter Communities Worldwide with course development and course relevancy going forward. Brighter Communities Worldwide will aim to take this approach for all courses across all programmes.

#### **National Events**

\* There was much learning for Brighter Communities Worldwide during the organising and implementation of Menstrual Hygiene Day in May. These included how to navigate the national Ministry of Health landscape; how to engage multiple partners in the process; how national event budgets work; and how to manage expectations of all involved. In hindsight more time was needed to navigate the entire process, and this will be considered for future events.

#### **DIRECTORS' REPORT**

#### **National Ministry of Health**

\* During 2016, Brighter Communities Worldwide interacted more with the National Ministry of Health. This was a new space for Brighter Communities Worldwide and we now have a deeper understanding of the structures and processes at the national level.

# Monitoring, Evaluation and Learning Monitoring

Brighter Communities Worldwide uses a Results Framework as its Monitoring and Evaluation tool. Each objective has a set of indicators and targets, which forms the basis of measuring its progress and achievements. Brighter Communities Worldwide's Staff are responsible for the monitoring and reports on the indicators and outputs at monthly staff meetings. Each Programme Objective has an implementation team including Brighter Communities Worldwide Staff and partners who hold regular meetings to implement the objective and monitor progress. Challenges are dealt with as they arise and necessary changes made to implementation.

Data is gathered by both Brighter Communities Worldwide Staff and its partners who are involved in the programme (Ministries, Teachers, Facilitators, etc.) on a monthly basis. As part of Brighter Communities Worldwide's Standard Operating Protocol with partners, project monitoring is included in all Memorandums of Understanding (MOUs). The data collected matches the indicator data needed, and feeds into the Programme Objective Report which has been designed to match the Results Framework. This report shows clearly how targets are progressing on a monthly basis.

Quantitative Data is collected by accessing existing databases that are updated on a monthly basis. Brighter Communities Worldwide has access to the Kenya Health Information System (KHIS) and works closely with the District Information Officer. The KHIS provides reports on all aspects of the Kenyan Health System by County, District, and by individual health facility on a monthly basis. Brighter Communities Worldwide and the PHO have designed a survey to measure the effectiveness of the smokeless stove intervention. This comprises a pre-installation and post installation survey, and the results are used to evaluate the effectiveness of this programme. Brighter Communities Worldwide's Healthy Village survey is conducted at the beginning of its Healthy Village Methodology, and used to determine village needs and priorities. Each Community Health Committee undertakes a Community Health Survey to firstly gather a baseline for its community unit, and to assess its needs and priorities. Brighter Communities Worldwide has an internal database, which keeps the static factual data on all the schools it works with, and is updated whenever a school visit takes place. Data is also collected through event reports on a monthly basis for example Event Reports; Meeting Reports; Workshop Attendance Records and Reports.

Qualitative Data particularly knowledge, attitudes and behaviours are collected by using surveys, focus groups, and interviews. In November 2016 a Knowledge, Attitudes and Practice Survey was carried out in communities where Brighter Communities Worldwide works. The information collected will feed into ongoing programme development.

Challenges that arise during programme implementation are dealt with immediately and strategies discussed and developed to bring the programme back in line with objectives. The CEO together with the Staff team are responsible for the achievement of the objectives. They review all programme reports each quarter and monitor progress.

#### **DIRECTORS' REPORT**

#### **Evaluation**

Brighter Communities Worldwide evaluates its programmes on an annual basis through its partnership seminars, focus groups and analysis of the overall results of the programme to date. Brighter Communities Worldwide has a participatory approach to evaluation, which involves engaging its programme partners, and beneficiaries in the process to work together to design and implement the evaluation, and together analyse the data and reach consensus about findings, conclusions and recommendations. By involving beneficiaries in its evaluation process Brighter Communities Worldwide ensures that the voices of the most vulnerable are heard. Brighter Communities Worldwide's evaluation approach involves the use of surveys, case studies, and the Most Significant Change Approach (MSC). Different approaches will be used at different times throughout the evaluation. Brighter Communities Worldwide also uses case studies gathered to promote positive development stories in Ireland and as inputs to its development education programme. They will also be used to keep Brighter Communities Worldwide's newsletters, and social media updates.

# **Brighter Communities Worldwide's 2017 Plans Rebranding**

- \* During 2016 Friends of Londiani began a re-branding journey. We engaged with our ambassadors, partners, supporters, board members and staff in both Ireland and Kenya to get their views on the work of Friends of Londiani. Some key words arose from this survey including Communities, Empowerment and People. We wanted to reflect these keywords within our new name.
- \* On 19th December 2016 our name changed to Brighter Communities Worldwide Company Limited By Guarantee. Brighter Communities Worldwide embodies everything that Friends of Londiani is known for. Our core ethos it to work in partnership with communities, to deliver programmes that enrich their lives and help create better futures for them and their families.
- \* Our decision to rebrand reflects how we've grown and our aspirations for the future. We still exist for the same purpose: to enable individuals to become authors of their own development.
- \* We believe that stronger people make stronger communities, and that stronger communities make a better world, with a brighter future.
- \* For the last number of years we have worked with Kava Communications to support our marketing, graphics and digital needs. Kava Communications were excited to embark on the journey of growth with Brighter Communities Worldwide and kindly offered to cover the cost of the rebrand free of charge.
- \* Brighter Communities Worldwide will continue the implementation of the existing Friends of Londiani strategic plan during 2017. Our development model creates an enabling environment for communities to realise change and this will continue throughout 2017. We work in partnership to deliver projects that ensure:
- \* Access to good, affordable health care
- Education to help people find a job and be able to articulate their needs
- \* An income to sustain a family
- Healthier lives with a supply of clean water and better facilities.

### **Future Programme Areas**

These programmes are based on Brighter Communities Worldwide's current strategic plan and Brighter Communities Worldwide will continue to work and develop these programmes, which include:

The Health Programme which includes public and clinical health and involves us working closely with the Ministry of Health to roll out the Community Health Strategy.

#### **DIRECTORS' REPORT**

The Water Programme which looks at the sourcing, quality & security and distribution of water to the District. This includes management, metering, maintenance and the sustainability of the water supply and ensuring access for villages across the District. It is included under the Health Goal.

The Economic Empowerment Programme which aims to work with communities to raise their Incomes, and subsequently, their standard of living.

The Education Programme which includes both formal and non-formal education and includes supporting the Kenyan education system and community education.

The Development Education Programme which is to deepen peoples understanding of global issues and encourage people to act to create a more just and equal world.

Brighter Communities Worldwide will continue running a Volunteer Programme throughout 2017.

#### Results

The results for the year and the appropriation thereof are set out in the Statement of Financial Activities on page 28.

### Assets and liabilities and financial position

The total assets of the company have increased by  $\in 37,958$ , the total liabilities have increased by  $\in 237$ , resulting in an increase in net assets of  $\in 37,721$ .

# Review of Brighter Communities Worldwide Brighter Communities Worldwide Reserves Policy

Brighter Communities Worldwide has determined the following reasons for Reserves:

- \* Education Reserve Brighter Communities Worldwide supports education bursaries in the District, and so will endeavour to support a student throughout his/her complete schooling, hence the need to reserve some funds for continuing students. Due to the current fundraising climate in 2017, this reserve will be zero.
- \* Reserve This reserve is for risk of an unforeseen emergency. In 2017 this will be €5,000.
- \* Operational Reserve This is the amount of money needed to keep the office going for an agreed period of time. Brighter Communities Worldwide has a reserve of 3 months operational costs in Ireland for 2017 which is €20,000.
- \* Grant money received, but not spent in the current year Grant money is rarely received and spent in its entirety within the current financial year, and so unspent grant money will be held in reserve until the following year for example Irish Aid money.

#### Directors and secretary

The directors, who served at any time during the financial year, were as follows:-

Maria Kidney
Helen Concannon
Anita Layden (Director & Secretary)
Sally O' Neill
Eva Creely
Siobhan Cully
Kieran Curtis
Audry Deane
Charlie Daly
Hazel Murphy

#### **DIRECTORS' REPORT**

#### **Accounting Records**

The measures that the directors have taken to secure compliance with the requirements of sections 281 to 285 of the Companies Act 2014 with regard to the keeping of accounting records, are the employment of appropriately qualified accounting personnel and the maintenance of computerised accounting systems. The company's accounting records are maintained at the company's business address at No. 4 The Crescent, Mill Road, Midleton, Co. Cork.

# **Events after the balance sheet date**

There have been no significant events affecting the company since the financial year end which would impact the amounts or disclosures in these financial statements.

### Statement on relevant audit information

In the case of each of the persons who are directors at the time this report is approved in accordance with Section 332 of Companies Act 2014:

- (a) so far as each director is aware, there is no relevant audit information of which the company's statutory auditors are unaware, and
- (b) each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's statutory auditors are aware of that information.

#### **Auditor**

The auditor, Deloitte, Chartered Accountants and Statutory Audit Firm, continues in office in accordance with Section 383(2) of the Companies Act, 2014.

Approved by the Board and signed on its behalf by:

Anita Layden

Director

Kieran Curtis

Director

DATE: 10/08/2017

#### **DIRECTORS' RESPONSIBILITIES STATEMENT**

The directors are responsible for preparing the directors' report and the financial statements in accordance with the Companies Act 2014 and the applicable regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland ("relevant financial reporting framework").

Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the profit or loss of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing those financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and profit or loss of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities,

**Deloitte**.

Deloitte Chartered Accountants & Statutory Audit Firm

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BRIGHTER COMMUNITIES WORLDWIDE COMPANY LIMITED BY GUARANTEE

We have audited the financial statements of Brighter Communities Worldwide Company Limited By Guarantee for the financial year ended 31 December 2016 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Changes in Equity, the Cash Flow Statement and the related notes 1 to 17. The relevant financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland ("relevant financial reporting framework").

This report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditor

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view and otherwise comply with the Companies Act 2014. Our responsibility is to audit and express an opinion on the financial statements in accordance with the Companies Act 2014 and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors including "APB Ethical Standard - Provisions Available for Small Entities (revised)", in the circumstances set out in note 16 to the financial statements.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Reports and Financial Statements for the financial year ended 31 December 2016 to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### Opinion on financial statements

In our opinion the financial statements:

- \* give a true and fair view, of the assets, liabilities and financial position of the company as at 31 December 2016 and of the surplus for the financial year then ended; and
- \* have been properly prepared in accordance with the relevant financial reporting framework and, in particular, with the requirements of the Companies Act 2014.

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# Deloitte.

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# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BRIGHTER COMMUNITIES WORLDWIDE COMPANY LIMITED BY GUARANTEE

#### Matters on which we are required to report by the Companies Act 2014

- We have obtained all the information and explanations we considered necessary for the purposes of our audit.
- \* In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited.
- \* The financial statements are in agreement with the accounting records.
- \* In our opinion the information given in the directors' report is consistent with the financial statements.

# Matters on which we are required to report by exception

We have nothing to report in respect of the provisions in the Companies Act 2014 which require us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions specified by law are not made.

Honor Moore

For and on behalf of Deloitte

Chartered Accountants and Statutory Audit Firm

Cork

Date: 22/8/17

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016 (Incorporating the income and expenditure account)

·		2016	2016	2016	2015
	Notes	Restricted Un	restricted	Total	Total
		€	E	€	€
Total gross domestically					
generated voluntary income					
Fundraising events		-	62,974	62,974	36,913
Donations		179,339	32,086	211,425	200,407
Interest receivable	6	<u>-</u>	55	55	345
		179,339	95,115	274,454	237,665
Other income					
Harambee income		29,218	-	29,218	13,340
Income from Irish Aid	3	151,592	, -	151,592	160,645
Total income		360,149	95,115	455,264	411,650
Expenditure					
Ongoing projects		330,934	-	330,934	316,221
Harambee costs		29,215	-	29,215	13,340
Fundraising costs	•	-	36,508	36,508	31,159
General administration costs		-	20,886	20,886	20,316
		360,149	57,394	417,543	381,036
Net surplus during the financial y	ear	-	37,721	37,721	30,614

# BALANCE SHEET AS AT 31 DECEMBER 2016

		2016	2015
	Notes	€	E
Current assets			
Debtors and prepayments	7	20,276	24,818
Cash at bank and in hand		239,315	195,783
Cash at bank - designated funds		75,839	76,871
		335,430	297,472
Creditors (amounts falling due within one financial year)	8	(88,236)	(87,999)
• •			<del></del>
Net assets		247,194	209,473 ————
Reserves			
Unrestricted funds reserve	10	222,194	184,473
Restricted funds reserve	11	25,000	25,000
		247,194	209,473

The financial statements were approved and authorised for issue by the Board of Directors on 10/8/13 and signed on its behalf by:

Anita Layden Director

Kieran Curtis

Director

# STATEMENT OF CHANGES IN EQUITY FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

	Restricted Funds €	Unrestricted Funds C	Total C
Balance at 1 January 2015	25,000	153,859	178,859
Surplus for the financial year	-	30,614	30,614
Balance at 31 December 2015	25,000	184,473	209,473
Surplus for the financial year	-	37,721	37,721
Balance at 31 December 2016	25,000	222,194	247,194

# CASH FLOW STATEMENT FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

	2016	2015
Notes	· C	€
NET CASH INFLOW		
FROM OPERATING ACTIVITIES 15	42,500	9,053
NET INCREASE IN		
CASH AND CASH EQUIVALENTS	42,500	9,053
CASH AND CASH EQUIVALENTS		
AT BEGINNING OF FINANCIAL YEAR	272,654	263,601
CASH AND CASH EQUIVALENTS		
AT END OF FINANCIAL YEAR	315,154	272,654
RECONCILIATION TO CASH		
AT BANK AND IN HAND	•	
Cash at bank and in hand at end of financial year	239,315	195,783
Cash at bank - designated funds at end of financial year	75,839	76,871
	315,154	272,654

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

#### 1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. They have all been applied consistently throughout the financial year and the preceding financial year.

#### **GENERAL INFORMATION AND BASIS OF PREPARATION**

Brighter Communities Worldwide Company Limited By Guarantee is a company incorporated in Ireland under the Companies Act 2014. The address of the registered office is given on page 2. The nature of the company's operations and its principal activities are set out in the directors' report on pages 3-24.

The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2014 and Financial Reporting Standard 102 (FRS 102) issued by the Financial Reporting Council.

The functional currency of Brighter Communities Worldwide Company Limited By Guarantee is considered to be Euro because that is the currency of the primary economic environment in which the company operates.

#### **REVENUE RECOGNITION**

Donations and fundraising income are credited to the Statement of Financial Activities on receipt.

Income from various bodies including Irish Aid is recognised as income in the period in which the corresponding expenditure is recognised. Receipts from these bodies that were unspent at the balance sheet date have been included in deferred income.

#### **EXPENDITURE**

Expenditure is recognised on an accruals basis as a liability incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates. Costs included direct costs, which are allocated on an actual basis to the relevant expense heading. Added to this is an allocation (based on space, usage of time spent) of the salaries and overhead costs of support.

Cost of generating funds comprises the costs associated with attracting voluntary income, costs of trading for fundraising purposes and those operational costs directly attributable to fundraising and awareness campaigns.

Administration costs are incurred in the general running of the charity to provide the governance structure which allows the charity to operate and generate the information required for public accountability. These costs include the strategic planning process, external audit costs, costs relating to directors meetings and legal advice for directors.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

# 1. ACCOUNTING POLICIES (CONTINUED)

#### FINANCIAL INSTRUMENTS

Financial assets and financial liabilities are recognised when the company becomes a party to the contractual provisions of the instrument.

#### Financial assets and liabilities

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the company intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the company transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the company, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

# 2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the company's accounting policies, which are described in note 1, the directors are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

There were no critical sources of estimation involved in the preparation of the financial statements.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

#### 3. INCOME

#### **IRISH AID**

Irish Aid provide support to Brighter Communities Worldwide under the Civil Society Fund (CSF) and the Irish Aid WWGS fund. The CSF fund supports the Brighter Communities Worldwide projects in water, health and HIV/AIDS. The Irish Aid WWGS fund is to support the Brighter Communities Worldwide school network in Ireland and Kenya. An amount of €151,592 has been recognised as income in 2016 (2015: €160,645). An amount of €75,839 was unspent as at the financial year end (2015: €76,871) and has been included in deferred income.

	SUMMARY OF IRISH AID FUNDING	Deferred 01/01/16 €		ncome and xpenditure €	Deferred 31/12/16 €
	Irish Aid WWGS fund Health projects	14,771 62,100 76,871	20,560 130,000 150,560	(15,678) (135,914) (151,592)	56,186
4.	STAFF NUMBERS AND COSTS  Number of employees:- The average monthly number of emplo (including the directors) was:	yees		2016 Number	2015 Number
	Management and administration			2	2
	Their aggregate remuneration com	prised:		2016 €	2015 €
	Wages and salaries Social insurance costs			85,195 9,066	81,356 8,761

90,117

94,261

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

	2016	2015
	€	€
Aggregate emoluments paid to or receivable by directors		
in respect of qualifying services		
Chief Executive Officer's remuneration	60,000	60,000
Other than as disclosed above, other disclosures required by \$.30	:======= 05/306 of the C	omnanies

The remuneration of key management amounts to  $\ensuremath{\leqslant} 90,372$  (2015:  $\ensuremath{\leqslant} 90,117$ ).

The remuneration of connected persons amounts to €Nil (2015 : €Nil).

6. INTEREST RECEIVABLE	2016 €	2015 €
Bank interest	55	345
7. DEBTORS (Amounts falling due	2016	2015
within one financial year)	E	E
Prepayments	4,056	4,531
Accrued income	16,220	20,287
	20,276	24,818 =====
8. CREDITORS (Amounts falling due	2016	2015
within one financial year)	∙ €	€
Other taxes and social insurance costs	6,969	6,823
Deferred income- Irish Aid Funding (Irish Aid CSF & WWGS funds) Accruals	75,839 5,428	76,871 4,305
· · ·	88,236	87,999
Other taxes and social insurance costs	2016	2015
	€	. €
PAYE/PRSI payable	6,969	6,823

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

#### 9. MEMBERSHIP

The Company is limited by guarantee and does not have a share capital. It is guaranteed by members to the extent €1 per member.

#### 10. UNRESTRICTED FUNDS RESERVE

The Unrestricted funds reserve represents cumulative surpluses and deficits, net of other adjustments.

#### 11. RESTRICTED FUNDS RESERVE

Restricted funds comprise the Incident Management Reserve fund of €5,000 (2015 : €5,000) and the Operational Reserve fund of €20,000 (2015 : €20,000).

#### 12. TAXATION

The company has agreed charitable status with the Revenue Commissioners, Charity Number CHY 16505, therefore no provision for taxation is necessary.

#### 13. RELATED PARTY TRANSACTIONS

#### **Directors' transactions**

There were no transactions to note during the current or prior financial year.

### Other related party transactions

The total remuneration for key management personnel for the financial year totalled  $\in 90,372$  (2015:  $\in 90,117$ ), being remuneration disclosed in note 5 to the financial statements.

# 14. CONTINGENT LIABILITIES

Grant funding received during the financial year from Irish Aid World Wise Global Schools fund of  $\[ \in \]$ 20,560 may be repayable if it is determined that it was not spent on agreed purposes within twelve months of the allocation of the funds.

Grant funding received during the financial year from Irish Aid Civil Society Fund Contract of €130,000 may be repayable if it is determined that it was not spent on agreed purposes within twelve months of the allocation of the funds.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

15.	CASH FLOW STATEMENT	2016	2015
	Reconciliation of operating surplus to cash generated by operations	€	ε
	Operating surplus before movement in working capital	37,720	30,614
	Decrease/(increase) in debtors	4,542	(24,310)
	(Decrease)/increase in creditors	238	2,749
	Cash inflow generated by operations	42,500	9,053

#### 16. PREPARATION OF ACCOUNTS

In common with many other businesses of our size and nature we use our auditors to prepare and submit annual returns to the Companies Registration Office and assist with the preparation of the financial statements.

# 17. EVENTS AFTER THE BALANCE SHEET DATE

There have been no significant events affecting the company since the financial year end which would impact the amounts or disclosures of these financial statements.

ADDITIONAL INFORMATION NOT COVERED BY THE AUDITOR'S REPORT

# SCHEDULES TO THE STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

SCHEDULE 1 - INCOME RECEIVED	2016	2016	2016	2015
	Restricted Un	restricted	Total	Total
	€	€	€	ε
Fundraising Income				
Girls for Girls - HECA	-	2,515	2,515	9,025
Starfish collection	-	293	293	232
Walks, runs and marathons	-	3,551	3,551	7,970
Kenya ball		13,373	13,373	· -
Calendars	-	175	175	150
FOL merchandise	-	3,692	3,692	4,773
Fundraising from Harambee volunteers ev	vents -	24,278	24,278	3,327
Other fundraising events	-	11,200	11,200	11,436
Golf classic	-	3,897	3,897	-
		62,974	62,974	36,913

All of the above income is shown gross as fundraising expenses are shown separately.

Donations				
Friends of Kipkelion projects	123,374	-	123,374	130,092
Education fund	10,766	-	10,766	10,000
Donations	27,316	3,030	30,346	21,454
Bequest	-	-	-	1,000
Collection boxes	-	381	381	415
Standing orders	-	20,373	20,373	19,123
Taxation refunds		8,302	8,302	14,323
Eco Tourism	17,883		17,883	4,000
	179,339	32,086	211,425	200,407
Bank Interest				
Bank Interest	. •	55	55	345
Total Gross Domestically				
Generated Voluntary Income	179,339 	95,115	274,454	237,665

# SCHEDULES TO THE REVENUE ACCOUNT FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

	2016	2016	2016	2015
	Restricted Uni	estricted	Total	Total
	c	€	€	€
Harambee Costs Income	29,218	-	29,218	13,340
travel costs to Harambee and expe				
travel costs to Harambee and expe costs have been shown separately.				
Income received from the volunteers travel costs to Harambee and expe costs have been shown separately.  Irish Aid Funding Irish Aid CSF Funding - Restricted - for	nses over the coul			
travel costs to Harambee and expe costs have been shown separately.  Irish Aid Funding  Irish Aid CSF Funding - Restricted - fo Health including Water, Education and	nses over the coul			
travel costs to Harambee and expecosts have been shown separately.  Irish Aid Funding  Irish Aid CSF Funding - Restricted - for Health including Water, Education and Economic Empowerment projects	nses over the coul			
travel costs to Harambee and expe costs have been shown separately.  Irish Aid Funding  Irish Aid CSF Funding - Restricted - for Health including Water, Education and	nses over the cou or d		roject. The	associated

# SCHEDULES TO THE STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

SCHEDULE 2 - TRANSFERS TO ONGOIN	G PROJECTS		•	
The state of the s	2016	2016	2016	2015
	RestrictedUnrestricted		Total	Total
	€	€	€	€
Transfers to ongoing projects				
Education projects	145,059	-	145,059	19,583
Economic empowerment projects	15,899	-	15,899	13,178
Health including water projects	169,976	-	169,976	283,460
	330,934	-	330,934	316,221
SCHEDULE 3 - HARAMBEE COSTS	2016	2016	2016	2015
	RestrictedUnrestricted		Total	Total
	. €	€	€	€
Harambee costs		•		
Team & training costs	1, <del>9</del> 77		1,977	2,787
Administration	2,328	-	2,328	2,646
Insurance and security	1,233	-	1,233	1,037
Travel, food and accommodation costs	23,677		23,677	6,870
	29,215	-	29,215	13,340
SCHEDULE 4 - FUNDRAISING COSTS	2016	2016	2016	2015
•	Restricted Unrestricted		Total	Total
From duration in a season	c	€	, €	€
Fundraising costs				
Fundraising costs	-	36,508	36,508	31,159
		36,508	36,508	31,159

# SCHEDULES TO THE STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016

# **SCHEDULE 5 - GENERAL ADMINISTRATION COSTS**

	2016 Restricted Un	2016 restricted	2016 Total	2015 Total
	€	ε	€	€
Administration costs				
General administration costs	-	5,234	5,234	5,662
Audit and professional fees	-	2,424	2,424	4,305
Office expenses and travel	-	3,273	3,273	4,817
Public relations	-	2,671	2,671	-
Training	-	65	65	735
Bank charges and finance costs	-	71	71	190
Subscriptions	-	2,373	2,373	2,096
Insurance	-	3,454	3,454	508
Governance costs	-	1,321	1,321	2,003
	-	20,886	20,886	20,316

The CEO's remuneration is allocated across various projects.